

OLC 78-1188  
5 April 1978

STAT

MEMORANDUM FOR: [REDACTED] Chief, Security Escort  
Branch, OS

FROM : [REDACTED] Acting Chief,  
C&R Staff, OLC

SUBJECT : Office of Security Escort Assistance

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1. We have been most appreciative of the security escort support which your Branch has provided. However, I must bring the following to your attention.

2. When staff members from the House Select Committee on Assassinations report to the receptionist, she calls our office. We immediately call down to your office to determine if a security escort can escort the staff members into the building. Unfortunately, there have been several instances when we were advised that a security escort was available only to find out that the staffers waited for more than one-half hour before being escorted.

3. Will you please assure that if no one is immediately available when we call down for escort assistance, that you let us know at that time. Someone from my office will come down and escort the staffers rather than keeping them waiting.



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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
<input checked="" type="checkbox"/> UNCLASSIFIED	<input type="checkbox"/> CONFIDENTIAL	<input type="checkbox"/> SECRET	
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### OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	[Redacted]		/
2	GE-31 Hqs.		
3	C/HSB		
4			
5			
6			
ACTION	DIRECT REPLY	PREPARE REPLY	
APPROVAL	DISPATCH	RECOMMENDATION	
COMMENT	FILE	RETURN	
CONCURRENCE <i>Jack</i>	INFORMATION	SIGNATURE	

Remarks:

1. Escort assigned each day for Committee.
  2. As need for interim assignments while waiting for the OLC call.
  3. As Solution - we will advise the amount of time it will take the Escort to arrive when OLC calls.  
If it is excessive amt of time & unsuitable to caller we will send a supervisor to cover.
- Jack*

FOLD HERE TO RETURN TO SENDER		
FROM: NAME, ADDRESS AND PHONE NO.		DATE
OECT/C&R X	[Redacted]	C/S/5 4/7
UNCLASSIFIED	CONFIDENTIAL	SECRET
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